

BASIC APPLICATION

▼001				
REFERENCE			DATE	
FIRST NAME		SURNAME		
STREET ADDRESS			1 1 1	
CITY			STATE	POSTCODE
TELEPHONE	MOBILE			
▼002				
REFERENCE			DATE	
FIRST NAME		SURNAME		
STREET ADDRESS				
CITY			STATE	POSTCODE
<b>TELEPHONE</b>	MOBILE			
<b>▼</b> 003				
REFERENCE			DATE	
FIRST NAME		SURNAME		] [
STREET ADDRESS				
CITY			STATE	POSTCODE
TELEPHONE	MOBILE			
		1 1 1 1		

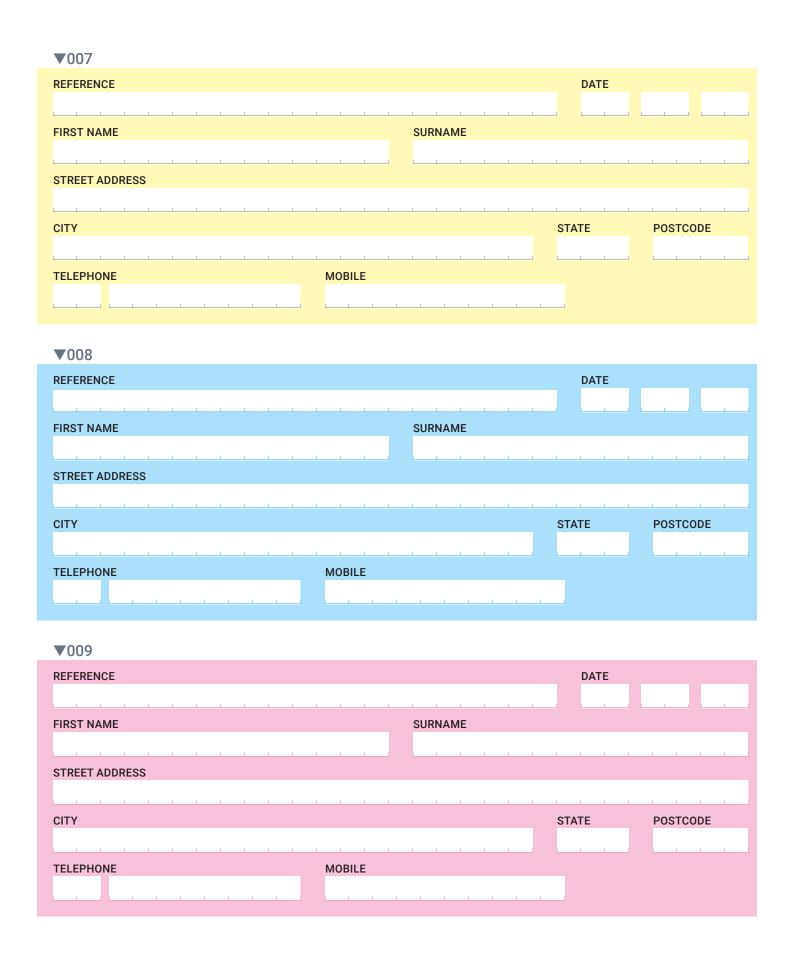


BASIC TINTED FIELDS

▼004					
REFERENCE				DATE	
	1 1 1	1 1 1 1	1 1		
FIRST NAME		SURNAME			
			1 1	1 1 1 1	
STREET ADDRESS					
	1 1 1 1		1 1	1 1 1 1	
CITY				STATE	POSTCODE
TELEPHONE	MOBILE				
▼005					
				DATE	
REFERENCE				DATE	
SIDOT NAME	To the transfer	OUDNIAME	T T		
FIRST NAME		SURNAME			
			1 1		
STREET ADDRESS					
			1 1		
CITY				STATE	POSTCODE
	1 1 1	1 1 1	1 1		
TELEPHONE	MOBILE				
			1 1 1		
▼006					
REFERENCE				DATE	
FIRST NAME		SURNAME			
STREET ADDRESS					
CITY		, , , , , , , , , , , , , , , , , , , ,		STATE	POSTCODE
TELEPHONE	MOBILE				



REVERSED FIELDS / TINTED BACKGROUNDS



## Client information sheet



CLIENT N	AME:																													
POSITION															DEP	ARTM	ENT/	DIVISI	ON											
COMPANY	/ORGANIS	SATION	l	1	1	1		I								1	-		1		1					1	1			
STREET A	DDRESS		1	1	I	1				1			 		1	1	1	1	1	1	-1	1	1	1	1		1			
CITY	1 1		1	1	1	1							 		1	1	1	1	1		<u> </u>		1	STAT	ΓE (AE	3V.)		POSTO	ODE	
TELEPHO (	NE )				1				MO	BILE						1				1			_			1	_			
EMAIL	1 1		ı	ı	1			ı							1	1					ı						1			 
WEBSITE	1 1		1	1	ı	1									1		1	-	1	ı		1	1	1	1		1			
WHAT IS T	HE NATU	RE OF	THE C	CLIENT	г'Ѕ В	USIN	ESS	?		ı				ı	1				1		1	1	1	1	1		1			
HOW LON	G HAS TH	IE COM	1PANY	BEEN	IN E	BUSIN	NESS	;?					 				<u> </u>			1							1			
WHO ARE	ITS COM	PETITO	ORS?	1	ı	1	-		1				 		1	1	1	1		1		-		1	-	1	1			
HAS THE	CLIENT II	een e	IMIL A	D SED	//CE	C AN		SO IN		AT CA	DACI.	TV2								1	1	1			1					
L	ULILINI O	JLD 3		J	VICE	J, AN	J 11	JO, 11		AI CA	II ACI				1	1			1			1	1		1		1			
WHAT ARE	THE CLI	ENTS	EXPEC	TATIO	NS?	1							 			1	1			1							1			
WHAT IS T	HE SCOP	E OF V	VORKS	6?	ı										1	1								1			1			
WHAT RAI	NGE OF O	UTCOM	MES IS	ANTIO	CIPAT	ΓED (S	SUCO	CESS (	OR LA	ACK O	F)?		 	ı	1	1	1							1			1			
			1	1	ı								 	ı	1	1											1			 
NOTES	1 1		1	1	I	1						1	 		1	1	1		1	1	-1	1	1	1	1		1			
						1							 				1	1		-		1	1	1	1		1			

## Print quotation request



DATE:	PRINT SUPPLIER:							
REPRESENTATIVE:							1 1 1 1	
TELEPHONE:	MOI	BILE:					1 1 1 1 1	
EMAIL:								
PROJECT NAME:				1 1 1		1 1 1		
REQUESTED BY:		1 1 1			1 1			
General specification	1S							
BRIEF DESCRIPTION OF ITEM								
	1 1 1							1 1 1
SIZE: A6 A5 A4 A	A3	AO 🗆 DL	ОТН	ER:		X	⊔MM LENGTH: ∟	PP
INKS: CMYK PANTONE:					OTHER:			
QUANTITY: ALTER	NATIVE QUANTITIES:						VARIATIONS:	
STOCK							WE	IGHT (GSM):
SUPPLIER (IF KNOWN):	1 1 1			1 1 1	1 1			
FINISHING (TOTALS): FOLDS:	DRILLING:	:	PERFORATIONS	: EM	BOSS:	DIE CUT/S:	BINDING METHOD	
Display & signage sp	ecifications							
	2000 X 850MM  NATIVE QUANTITIES:	☐ 2000 X 125	омм 🗆	1500 X 850MN	1	OTHER SIZE:	VARIATIONS:	MM
						1 1 1		١
General instructions				1 1 1		1 1 1		T
General instructions  MAILING DETAILS:							ITEM	S PER PACK:
							ITEM	S PER PACK:

## Quotation



Client/Project	details					
COMPANY/ORGANISATION	:			CONTACT NAME:		
TELEPHONE:		MOBILE:				
EMAIL:						
PROJECT TITLE:					DATE:	
		1 1 1				
Production ite	ems					
DESCRIPTION	HOURS	RATE T	OTAL	DESCRIPTION	HOURS RATE	TOTAL
CLIENT MEETINGS				VENDOR CONSULTATIONS		
RESEARCH				COPYWRITING/EDITING		
CONCEPT DEVELOPMENT				PROOFING		
LAYOUT/DESIGN				PRESS APPROVALS		
ART DIRECTION				WEB DESIGN		
ILLUSTRATION/PHOTOSHO	DP			OTHER SERVICES (1)		
External items	S					
DESCRIPTION	TOTAL	DES	SCRIPTION	TOTAL	DESCRIPTION	TOTAL
PHOTOGRAPHY		COM	MMISSIONED WORKS		SPECIALIST SERVICES	
PHOTO LIBRARY		PRI	NTING		OTHER SERVICES (2)	
Cost summary	/					
PRODUCTION ITEMS	EXTERNAL ITEMS	SUBTOTAL	GST		PROJECT TOTAL	
Client approva	al					
NAME				NOTES:		
SIGNATURE	1 1 1					
DATE				costs incurred. This Client requested cha	only. Billing will reflect th estimate is validonly for e anges will be billed additi otified of any price change	6 months. onally.